



# Greater Dayton Premier Management

Enhancing Neighborhoods • Strengthening Communities • Changing Lives

## 30 DAY NOTICE TO RELOCATE TO REHABBED UNIT

## 30 DAY NOTICE TO VACATE CURRENT UNIT

**11/19/2025**

As a resident of the RAD converted Imperial community, we are happy to announce that the first building is nearly completed. Currently, construction on the first building is scheduled to be completed by the end of December, 2025. Therefore, it's necessary to plan your final move. Subject to construction completion, **all tenants will be required to fully vacate their current unit and to relocate to the completed building by January 30th, 2026.** GDPM will contact you as soon as it's informed of any construction delays or need to extend the required move date. GDPM will also contact you to inform you of the unit you will be moving to.

Because you are required to relocate to the first Imperial building, GDPM will assist in your move. Your moving options are:

- 1. GDPM Arranged Move:** GDPM will hire and schedule movers to: move all your belongings, provide you with packing supplies, and reimburse you for all reasonable out-of-pocket costs associate with your move. Property management will need to conduct a pest inspection prior to your move via a third party inspection company.

**OR**

- 2. GDPM Payout to Move:** GDPM will give you a lump sum payout to move yourself. It will be the same amount received to move the first time. You will get the first half before your move, and the second half after your move. Property management will need to conduct a pest inspection prior to your move via a third party inspection company.

GDPM will be in contact with you to discuss your needs for moving and what option you have chosen.

*\*Key and post-move instructions on reverse side\**

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### EXECUTIVE OFFICE

Jennifer N. Heapy  
Chief Executive Officer

Kiya Patrick  
Chief Operating Officer

Lisa McCarty  
Chief Financial Officer

400 Wayne Avenue, Dayton, Ohio 45410  
Main: 937-910-7500 | Fax: 937-222-3554 | TDD: 937-910-7570  
[www.gdpm.org](http://www.gdpm.org)





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## **Item removal deadline:**

Once you schedule your move and verify the date with GDPM, you will be required to fully vacate your unit by that date. \*Any items not removed after 24 hours of your scheduled move date from your unit will be considered abandoned, and GDPM may dispose of any such items. You must return the keys of your current address within 24 hours of your move date.

## **New and old key instructions:**

Keys will not be provided until at least after construction completes. You will need to call your property management (Clair Thompson) office to coordinate key handovers:

### Return key:

Park Manor Office | 220 Park Manor | 937.222.8802

### Destination key:

Park Manor Office | 220 Park Manor | 937.222.8802

## Reminders:

- Please transfer all utilities within 24 hours of moving.
- Don't forget to transfer your mail.
- Property management will be in contact with you regarding an updated lease agreement.

Questions? RAD Hotline: 937.910.5444 | [housingdevelopment@dmha.org](mailto:housingdevelopment@dmha.org) or [bthompson@dmha.org](mailto:bthompson@dmha.org)

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