



PLANNING & DEVELOPMENT REQUEST FOR QUOTE Professional Services Less than \$250,000

Contract Name

Contract No.

Contract Term

Davis Bacon Apply?

Scope of Work

Contractor:

Please indicate if any of the following contract award preference apply: (for more information on whether your company is eligible for any of the following preference categories, please go to <https://www.gdpm.org/business-opportunities/diversity-certifications/>.)

Check at least one of the following:

Section 3 MBE/WBE Veteran None Apply

Name of Business:

Street Address:

Street Address Line 2:

City:

State:

Zip Code:

Contact Number:

E-mail:

Proposed Quote for Services.
(Contractor may attach Contractor's form of Proposal)

By signing below, Contractor attests that he/she has the legal power, right, and authority to make this Agreement. Contractor agrees that if selected for the Contract Award, Contractor is qualified to perform all work necessary to complete the services as specified in the Contract Documents at Contractor's quoted price within the time period provided, if applicable. Further, Contractor has reviewed, acknowledges and accepts all GDPM Professional Services General Terms and Conditions; no other contract documents will be necessary. Unless otherwise specified in writing by GDPM on GDPM letterhead and signed by both parties, during the term of the Contract, if any provision within the Contract Documents is in conflict with, or inconsistent with any provision with the GDPM General Terms and Conditions, the GDPM General Terms and Conditions shall prevail. Terms that conflict with and/or are inconsistent with the GDPM General Terms and Conditions are hereby revoked, rejected and void, even if the contract documents containing such terms are executed after the GDPM General Terms and Conditions, this includes, but is not limited to indemnification, warranty, payment, order of precedence, and integration provisions. GDPM Contract Documents are available at [GDPM Development Contract Documents](#).

Contractor Signature

Date

GDPM Signature

Date



YARDI CONSULTANT

Scope of Service

To: All Perspective Bidders

Scope: The scope of the project is to contract with a Yardi consulting company to utilize them as our Yardi software support team. Yardi software is Voyager 7S Version 7.12. Upgrading soon to version 7.13.

The first task the consultant will be focusing on is correcting Voyager's setup for Tax Credit and training our staff how to use the module.

The perspective bidders will also be responsible for supporting various task such as creating letters that automatically attach to the tenant records, correcting database data issues, fix or complete software setups, helping with software processes, answering general software questions and software training.

All bidders should be aware that all support services provided will be accomplished remotely. All bidders must provide an hourly cost for support services and travel cost if travel is deemed necessary.

Date: Support services will begin the week of September 12, 2022 for a period not to exceed 2 years

Location: Greater Dayton Premier Management,
400 Wayne Avenue,
Dayton, Ohio 45410

Timeline:

Date	Time, if applicable	Action
Thursday, September 1, 2022	N/A	Issue Date
Thursday, September 8, 2022	5:00pm	Questions from Vendors Due
Friday, September 9, 2022	N/A	Responses from GDPM to be Posted
Monday, September 12, 2022	12:00 PM	Bids due @ 400 Wayne Ave or procurement@gdpm.org