



**Job Title:**  
**Wilkinson Plaza Apartments (Hi-Rise)**  
**Moving Services**  
**Location(s):**  
126 West Fifth Street Ave. Dayton, OH  
45402

If you would like to submit a bid, you must complete the GDPM Quote Form. It must be signed. If the proposal section does not have enough room for your proposal, please write 'see attached' and attach your quote.

If you are interested in working with GDPM please register at <https://www.gdpm.org/business-opportunities/vendor-registration/>. Once submitted, you will be notified of all contracting opportunities related to the areas you select after registering.

**PROJECT NAME:** *Wilkinson Plaza Hi-Rise Moving Services*

**LOCATION:** *126 West Fifth Street. Dayton, OH 45402*

**PROJECT NO#:** *RFQ 22-17 Wilkinson Plaza Hi-Rise Moving Services*

**BID SUBMISSION:** *ebid@dmha.org*

**Scope Description:** As part of GDPM's ongoing renovation and rehabilitation of its nearly 2800 unit portfolio throughout Montgomery County, GDPM is required to handle moving associated with any relocation.

GDPM is planning to move approximately 123 households (122 - 1 bedrooms and 1- 2 bedroom apts.) to other GDPM owned public housing units throughout Montgomery County with moves completed by December 31, 2022. The moving company will be expected to contact residents, assess their packing needs, provide packing and unpacking assistance if needed, schedule moves, communicate the scheduled moves to GDPM staff and execute the moves. GDPM is asking moving companies to provide a price menu to use for the duration of the project.

**Anticipated start date:** August 1, 2022.



# Greater Dayton Premier Management

Enhancing Neighborhoods · Strengthening Communities · Changing Lives

400 Wayne Ave. Dayton, OH 45410 | Office: 937-910-7600 | Fax: 937-222-3554 | Email: admin@gdpm.org

EXECUTIVE	OFFICE
Jennifer N. Heapy	Chief Executive Officer
Elaine Letton	Sr. Vice-President of Programs
Kiya Patrick	Vice-President of Strategic Planning
Lisa McCarty	Chief Financial Officer

**How to Quote:** Please fill out or provide your own documents address all of the following as described below:

**Quote Deadline:** Friday, July 29<sup>th</sup> 2022 by 10 a.m. | **Prevailing Wage?** No.

**How to quote fillable:** Fill in whatever you're able to below or submit a separate document that covers the below non-optional info. Please sign the last page acknowledging our current COVID guidelines, subject to change based on evolving guidelines and policies.

<b>(Optional) Please describe the process you use for completing residential moves:</b>	
<hr/> <hr/> <hr/> <hr/>	
<b>Minimum hrs. and rate</b>	(2 person crew) ___ Min. hrs. \$ ___ Min. Price (3 person crew) ___ Min. hrs. \$ ___ Min. Price
<b>2 person crew (past min. hrs.)</b>	\$ ___ / ___ (hr)
<b>3 person crew (past min. hrs.)</b>	\$ ___ / ___ (hr)
<b>If unclear above, how does your company prorate past your minimum hrs.?</b>	
<b>Do you allow the option for onsite origin/destination tenants to only partially pack? (put unpacked items into moving cart to wheel across the premises to destination);</b>	
If different from your moving hourly rates, please indicate your hourly rates for packing assistance.	
<b>Mileage and/or base fees for moving trucks</b>	
<b>Any details on adding additional crew members</b>	
<b>Packing supplies pricing</b>	Estimated range of total packing cost for an average 2-bedroom unit (low) \$ ___ to (high) \$ ___
<b>Packing supplies assessment method &amp; pricing</b> (If any; do you drive out personally? Do you then charge to deliver supplies?)	



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<p><b>(Optional) Storage pricing</b> How do you charge for storage?</p>	<p>Offsite storage (please indicate where and how much per month):</p>
<p><b>Liability coverage details</b> (GDPM ideal scenario: tenant submits claim to moving company, moving company approve or deny claim and inform GDPM, if approved moving company reimburses tenant directly and forwards copy of reimbursement check to GDPM)</p>	<p>Tenant liability for broken or damaged items claim process:</p>
<p><b>(Optional)</b> Please indicate if your company is willing to let its workers assist with reassembly of an object like a bed if the resident is unable to do so on their own due to disability or other reason.</p>	
<p><b>Expected mover point of contact for residents to call and schedule their moves.</b></p>	<p>Name: _____ Contact #: _____</p>
<p><b><i>COVID-19 EXPECTED PROCEDURES:</i></b> GDPM expects onsite movers <b>to wear masks</b> and not work if presenting with a fever or have recently been exposed to COVID-19 and will confirm with onsite moving staff before interaction with tenants. GDPM expects only 1 team to work on 1 GDPM tenant per day to the greatest extent possible, unless otherwise directed by GDPM. GDPM expects movers to attempt to social distance from tenants as much as possible, though maintaining social distancing is likely impossible for the duration of onsite moves.</p> <p><i>*Subject to change based on regional COVID-19 conditions and changes in best practice*</i></p> <p><b>I have read the above *COVID-19 EXPECTED PROCEDURES* and acknowledge that my company will follow these procedures.</b></p> <p>Name: _____ Date: _____</p>	