



GREATER DAYTON PREMIER MANAGEMENT
400 Wayne Avenue Dayton Ohio 45410
937-910-5400

HCV FAQs

During the Stay at Home order, documents can be mailed to GDPM at 400 Wayne Avenue, Dayton, Ohio 45410 or you may use the drop box located next to the entrance doors facing Wayne Avenue. When our office reopens, the intake process will return to normal procedures and guidelines.

Waiting List Applicants

New HCV applicants are not being scheduled at this time. Appointments will resume when GDPM reopens to the public.

Voucher Extensions

All clients who currently have vouchers in their possession and actively looking for housing will be extended.

Notice to Vacate

Notice to vacate appointments are not being scheduled during this time. If you have previously submitted a notice to vacate, but you and your landlord have agreed that you want to stay in the unit, you and your landlord must sign a Cancel Notice to Vacate which can be found on our website at www.gdpm.org. Return completed form by mail or use the drop box.

Mutual Termination

If you have an emergency situation and need to request a mutual termination, email Ms. Elaine Letton at eletton@gdpm.org. Each individual will be reviewed on a case-by-case basis.

Inspections

For RTA packets that have already been processed, initial inspections will be completed with the self-certification form and must be signed and dated on the certification date by owner and tenant. The HQS Self-Certification Inspection form is located at www.gdpm.org.

The Inspection Checklist and helpful HQS Inspection Tips can also be located on our website. Click the Housing Resources tab and choose the HCV tab. Forms are provided in the HCV downloads on the right side of the screen.

Payments will be effective the next business day after the self-certified initial inspection is signed. GDPM will perform an inspection on all self-certified units once the agency returns to normal business.

All annual inspections have been postponed until a later date not yet determined.

Complaint and emergency inspections are still being scheduled. Email Mr. Darryl Miles at dmiles@gdpm.org to schedule.

Move out inspections can be scheduled by contacting Mr. Darryl Miles at dmiles@gdpm.org.



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Rent Increases

Any requests for rent increases will be reviewed when our office reopens for normal business and, if approved, will be backdated.

Client Recertification

Notice to vacate appointments will not be scheduled during this time. Annual recertifications that were previously arranged will be rescheduled upon the reopening of GDPM to the public.

HAP Payments

All payments to landlords will continue to be paid.

Utility Allowance

All utility allowances will continue to be paid.

Transfer of Ownership

Ownership or property management change requests can be submitted to Ms. Dequita Simpson at: dsimpson@gdpm.org.

Dayton Municipal Court Eviction Hearings Are Currently Suspended

For updates visit <https://www.daytondailynews.com/news/local/coronavirus-montgomery-county-health-officials-give-update/aihrYP1AzcfjdPaxEBEvxL/>

If you have further questions, call GDPM at **937-910-7500** or **937-910-5400** between the hours of 1:00 p.m. and 5:00 p.m. We are sorry that we cannot assist you in person, but we appreciate your patience and understanding during this unprecedented time.